

REGULAR MEETING of the Burrillville Town Council held Wednesday, December 9, 2009 at 7:00 P.M. in the Town Council Chambers, 105 Harrisville Main St., Harrisville for and within the Town of Burrillville.

PRESENT: Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

MEMBERS ABSENT: None

1. Council President Nancy F. Binns led those present in pledging allegiance to the flag.

2. VOTED to accept the minutes of the special meeting(s) and public hearing(s) held November 18, 2009 and dispense with the reading of said minutes.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

3. Public Comment: None

4. General Good and Welfare of the Town of Burrillville

Councilor Norman C. Mainville reported on Matthew Norman's Eagle Court of Honor.

Councilor Norman C. Mainville commented on the death of Burrillville High School Custodian Tim Smith, noting Mr. Smith's dedication.

Councilor Norman C. Mainville acknowledged the death of Roland Levesque, who was a World War II veteran, a Bronze Star recipient and one of the founders of youth hockey in the Town of Burrillville.

Councilor Norman C. Mainville requested that the clerk send a birthday card to Frank Beazley of Zambarano Hospital and commented on Mr. Beazley's work with the disabled.

Councilor Margaret L. Dudley announced a Holiday Shopping Spree at the Callahan School Media Center on December 11, 2009 from 5:00 to 8:00 P.M. Councilor Dudley noted that a blood drive would be conducted at the event.

Councilor Margaret L. Dudley announced the January 11, 2010 registration for General Education Development (GED) classes to be held at Burrillville High School.

Councilor Margaret L. Dudley noted that the Oakland/Mapleville Fire District had scheduled a toy drive. Items could be delivered to the fire

station from 7:00 A.M. to 5:00 P.M., Monday through Friday.

Councilor Margaret L. Dudley mentioned the dedication of the Carlton F. Brown Memorial Building, scheduled for Saturday, December 12, 2009 at 1:00 P.M.

Councilor Margaret L. Dudley referenced a Bargain Buyer advertisement outlining the changes in mattress disposal.

Councilor John M. Karmozyn, Jr. commented on the positive atmosphere of School Committee meetings, noting the benefits. Councilor Karmozyn acknowledged the appointment of Janet Lyons, Principal of the A.T. Levy School and the promotion of Lois Short to the Director of Instruction, Curriculum Assessment and Professional Development.

Councilor John M. Karmozyn, Jr. announced a visit by Deborah A. Gist, Commissioner of Education, on December 10, 2009.

Council President Nancy F. Binns thanked the Town Council, School Committee, and Administration for their kindness and attention after her recent surgery.

Council President Nancy F. Binns extended best wishes for a Merry Christmas and Happy Holidays.

5. Petitions: None

6. Special Business:

09-307 VOTED to grant a holiday business license to BRIGIDO'S FRESH MARKET, in building owned by George Brigido, 24 Sayles Avenue, Pascoag (Map 174, Lot 116) subject to State and Local Regulations.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-308 VOTED to grant the renewal of a rubbish license to Coastal Recycling, Inc., 32 Thurbers Avenue, Providence, RI in accordance with and subject to the provisions of Chapter 8, Article 5 of the Ordinances of the Town of Burrillville entitled Transporting Garbage or Rubbish, for a period of one year commencing January 1, 2010 and ending December 31, 2010 (License Fee \$25.00 per vehicle; Bond \$1,000.00.)

Motion by Councilor Wallace F. Lees. Seconded by Councilor Norman C. Mainville.

Discussion: It was noted that Coastal Recycling, Inc. remains the rubbish and recycling collector for the town. Councilor John M. Karmozyn, Jr. mentioned that residents continue to call regarding service problems.

The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-309 Renewal of licenses for Junk Yards and the Collecting of Junk for 2010 for the following in accordance with and subject to the provisions of Title 5, Chapter 21; Title 31, Chapters 39 and 42 of the General Laws of the State of Rhode Island, 1956, as amended; said Licenses to expire December 31, 2010 (Junk Yard License – Fee \$50.00 – Collecting of Junk License – Fee \$5.00)

REYNOLDS, EDWIN H., P.O. Box 274, Shannock, RI 02875 (Junk Collecting Only)

RHODE ISLAND AUTO RECYCLING INC., in a building owned by Lawrence Therien, 1134 South Main St., Pascoag, (Map 265, Lot 005/006)

MOTION to grant.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M.

Karmozyn, Jr.

Discussion: There was discussion of whether Mr. Reynolds carries appropriate insurance.

AMENDED MOTION to grant to Edwin H. Reynolds pendent upon checking as to whether or not he carries the insurance; and to grant to Rhode Island Auto Recycling, Inc.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-310 VOTED to grant an Annual Firearms license to Geoff Gaebe d/b/a Addieville East Farm, to apply at 200 Pheasant Drive (Assessor's Map 198, Lot 14), subject to State and Local Regulations.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-311 VOTED to grant an Annual Entertainment license to James

Davidge, Inc. d/b/a Spritzers' Café, to apply at 63 Grove Street, Pascoag (Assessor's Map 157, Lot 193) on property owned by Pinewood Development, LLC.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

7. Unfinished Business: None

8. New Business:

09-312 Correspondence from Cory Carpenter regarding his request for an abatement of interest; and the recommendation of John P. Mainville, Finance Director.

VOTED to deny.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-313 VOTED to refer to the Screening Subcommittee the following applications:

- a. Rev. Darin R. Collins for reappointment to the Narcotics Guidance Council**
- b. William J. Peterson, Jr. for appointment to the Burrillville Sewer Commission**
- c. Nathan M. St. Pierre for appointment to the Budget Board**
- d. Joseph Schmeltz for reappointment to the Board of Assessment Review**

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-314 VOTED to open the correspondence from Cheryl Choquette regarding her resignation from the Redevelopment Agency of Burrillville; and correspondence from Council President Nancy F. Binns regarding appointments to the Redevelopment Agency.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D.

Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

Discussion: Council President Nancy F. Binns asked that the Town Council approve her appointment of Edward F. Bonczek as a full member of the Redevelopment Agency to fill the vacancy created by the resignation of Cheryl Choquette; and her appointment of Barbara Schoboe as first alternate. Council President Binns noted that the elevation of the alternates would result in a vacancy.

VOTED approve Council President Nancy F. Binns' appointments to the Redevelopment Agency and to refer the vacancy of second alternate to the screening subcommittee to seek an appropriate candidate.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-315 Proposed amendments to laws related to animals.

a. VOTED to adopt a resolution requesting that the General Assembly enact proposed amendments to Title 4, Chapter 13 of the General Laws of the State of Rhode Island 1956, as amended, entitled Dogs, as follows:

Burrillville Town Council

Resolution

At the regular meeting of the Burrillville Town Council held Wednesday, December 9, 2009 in Town Council Chambers, 105 Harrisville Main St., Harrisville, at which time a quorum was present and acting throughout, the Burrillville Town Council voted to support amendments to Title 4, Chapter 13 of the General Laws of the State of Rhode Island 1956, as amended, entitled Dogs:

Title 4, Chapter 13 of the General Laws of the State of Rhode Island 1956, as amended, entitled Dogs.,

§4-13-1. Regulatory ordinances - Enforcement and penalties. is amended by adding the following:

(18) Burrillville town council is authorized to enact an ordinance:

(i) permitting the animal control officer in the town to issue citations to the owners of dogs for the violation of any animal control ordinance which may be paid by mail; and

(ii) to prescribe penalties for violation of the provisions of Revised General Ordinances, Town of Burrillville, Rhode Island, 2004, as amended, Chapter 4, entitled "Animals"; and

(iii) establishing an expense not to exceed ten dollars (\$10.00) for the day during which impoundment occurs plus five dollars (\$5.00) every day the animal is detained and providing for the payment to the town of the impoundment expense by the dog owner prior to removal of

the dog from the animal control facility; and

§4-13-4. Dog licenses - Fees - Penalties. is amended by adding the following:

(xi) Burrillville town council may

(A) provide by ordinance for an annual licensing fee of not more than ten dollars (\$10.00) for all dogs;

(B) provide for pecuniary penalties not exceeding twenty-five dollars (\$25.00) for violations.

The Burrillville Town Council respectfully requests that Senator Paul W. Fogarty, Representative Brian Newberry and Representative Edwin R. Pacheco introduce legislation to enact the proposed amendments.

Adopted this 9th day of December 2009

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Kevin D. Heitke. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

b. VOTED to introduce proposed amendments to the Burrillville Code of Ordinance, Chapter 4 entitled Animals and to schedule a public hearing for January 13, 2010.

Motion by Councilor Wallace F. Lees. Seconded by Councilor

Margaret L. Dudley.

Discussion: Councilor John M. Karmozyn, Jr. noted that Sec. 4-40 of the proposal included exceptions for “working dogs trained to assist disabled individuals” and suggested that the exception be extended for other working dogs that might be required on public property. It was agreed that the matter could be addressed at the public hearing.

The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-316 VOTED to adopt the budget dates for public hearings and budget adoption as listed in the December 1, 2009 memorandum of John P. Mainville, Finance Director, as follow:

Capital Improvement Budget

March 24, 2011 Public Hearing – FYE2011 CIP Program Town Council Chambers

Adoption FYE2011 CIP Budget

Overall Budgets – Operating, Capital, Debt

May 20, 2010 Public Hearing – Municipal Budget Town Council Chambers

May 27, 2010 Public Hearing – School Budget Town Council Chambers

June 3, 2010 Additional Public Hearing (if necessary) Town Council Chambers

June 9, 2010 Budget Adoption – 1st Council Meeting in June

June 23, 2010 Final Budget Adjustments (if necessary)

2nd Council Meeting in June

Council Workshops May be scheduled as needed before or after the Public Hearings

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-317 VOTED to consider and act on increasing the unfunded liability fund via transfer from the Town's unreserved, undesignated general fund balance.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees.

Note: The transfer of these funds requires the affirmative vote of six (6) members of the Town Council.

Discussion: There was discussion of the importance of maintaining the undesignated fund, the necessity of funding the unfunded liability

and incentive pay fund, and the purpose of the fund. There was discussion of the amount of the transfer, as explained in the December 2, 2009 correspondence from John P. Mainville, Finance Director (a copy is on file with the record of the meeting).

VOTED that the unfunded liability fund be increased via a transfer from the town's unreserved undesignated general fund balance in a sum sufficient up to the amount of \$110,000 for the vacation and sick leave program.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

Council President Nancy F. Binns announced that items 09-324 and 09-235 would be taken up at this point on the agenda.

09-324 VOTED to open the correspondence from John P. Mainville, Finance Director, regarding Annual Audit Transfers & CIP Carryover.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M.

Karmozyn Jr. and Norman C. Mainville.

Discussion: John P. Mainville, Finance Director, explained that the requested action relates to accounting transactions that are part of the audit.

VOTED that the Town Council authorizes the attached listing of increases/decreased in budget appropriations for the respective municipal departments which total \$154,400.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

John P. Mainville, Finance Director, explained the carryover which occurs due to the timing of and/or changes in proposed capital projects.

VOTED that the Town Council authorizes the appropriation of available capital improvement appropriations from fiscal year ending June 30, 2009 in the amount of \$2,163,888 to the current fiscal year ending June 30, 2010.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor

John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-325 VOTED to award the bid for the telephone system at the police station to American Tele-Connect at a cost of \$18,300.00.

Motion by Councilor Norman C. Mainville. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-318 VOTED to open the correspondence from Michael C. Wood, Town Manager, regarding a DEM equipment replacement program.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

Discussion: Michael C. Wood, Town Manager, reviewed the Department of Environmental Management program that would subsidize twenty-five percent of the purchase of vehicles to replace

older, less efficient diesel vehicles. After discussion, Mr. Wood recommended the 1989 International Dump Truck and the 1991 Sweeper be replaced.

MOTION to go with the Manager's recommendation.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees.

There was discussion that these vehicles were scheduled to be replaced and that the purpose of advancing the purchase was to take advantage of the subsidy program. Councilor Margaret L. Dudley noted that the program could be used for up to three vehicles. Mr. Wood said that if three vehicles were considered, the amended recommendation would be to replace the 1989 International Dump Truck, the 1991 Sweeper and the 1990 Chevrolet pick-up truck.

AMENDMENT TO THE MOTION; to add the pick-up.

Motion amended by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees.

VOTED to purchase three of the four, based on the recommendation of the manager.

The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A.

Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

9. Town Clerk/Communication:

09-319 VOTED to open the correspondence from Nancy F. Binns, Town Council President, regarding a joint workshop with the School Committee and Budget Board, scheduled for Wednesday, December 16, 2009 at 7:00 P.M. in the Jesse M. Smith Memorial Library meeting room.

Motion by Councilor John M. Karmozyn, Jr. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

Discussion: Council President Nancy F. Binns noted that the workshop was required for pre-budget consideration.

MOTION to move to Council Chambers.

Motion by Councilor Norman C. Mainville. Seconded by Councilor John M. Karmozyn, Jr.

Council President Binns explained her choice of the multi-purpose

meeting room.

The motion did not carry. Voting in favor of the motion were Councilors John M. Karmozyn Jr. and Norman C. Mainville. Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley and Kevin D. Heitke voted in opposition.

09-320 VOTED to authorize the town clerk to withdraw \$476.50 in annual interest from the Burial Lots Fund for the maintenance of cemeteries.

Note: Councilor Wallace F. Lees recused.

Motion by Councilor John M. Karmozyn, Jr. Seconded by Councilor Norman C. Mainville. The motion carried, six in favor, one refusal. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville. Councilor Wallace F. Lees refused.

09-321 Correspondence from Michael C. Wood, Town Manager, regarding recognition of the Pascoag Utility District and the Harrisville and Pascoag Fire Departments for a job well done in decorating for the holidays.

VOTED to send a letter of thanks to Pascoag Utility District,

Harrisville Fire District and Pascoag Fire District for the great job they did decorating and thanking them.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

10. VOTED that reports #1 through 23 be accepted as received.

- 1. Town Treasurer: No report**
- 2. Burrillville Sewer Commission: No report**
- 3. Tax Collector: No report**
- 4. Department of Public Works: No report**
- 5. Chief of Police: No report**
- 6. Office of Building Official: Report of November 2009**
- 7. Animal Control Officer: No reports**
- 8. Burrillville Housing Authority: Meeting of October 14, 2009**
- 9. Planning Board/Town Planner: No report**
- 10. Zoning Board of Review: No report**
- 11. Parks and Recreation Department: Report of December 2, 2009**
- 12. Information Systems Department: Report of November 2009**
- 13. Burrillville Conservation Commission: No report**
- 14. Ordinance Subcommittee: Meeting of October 8, 2009**
- 15. Redevelopment Agency: No report**
- 16. B-PAC: No report**

- 17. Personnel Board: Meeting of October 20, 2009**
- 18. Screening Subcommittee: No report**
- 19. Budget Board: No report**
- 20. Burrillville School Committee: No report**
- 21. Emergency Management Agency: No report**
- 22. Public Safety Committee: No report**
- 23. Charter Review Commission: Meetings of November 2, 10 & 16, 2009**

Motion by Councilor Norman C. Mainville. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

11. Additional New Business:

09-022 VOTED to grant the requests for executive session from Council President Nancy F. Binns and Town Manager Michael C. Wood pursuant to Rhode Island Open Meeting Law: [42-46-5 (a)(1)] for discussion and consideration relating to job performance of Michael C. Wood, Town Manager (Note: Michael C. Wood was duly notified in advance in writing of this request for Executive Session; he was notified and advised that he could require that the discussion be held at an open meeting.); and [42-46-5 (a)(2)] for consideration and discussion relative to collective bargaining agreement between the

Burrillville School Committee and Burrillville Teachers' Association; and [§42-46-5(a)(2)] to consider and discuss collective bargaining between the Town of Burrillville and the Fraternal Order of Police Burrillville ; and [§42-46-5(a)(1)] for discussions relating to job performance – Director of Public Works & Engineering Services (Note: The affected party was duly notified in advance in writing of this request for Executive Session; he/she was notified and advised that he/she could require that the discussion be held at an open meeting.); and [§42-46-5(a)(5)] for discussions or considerations related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property.

Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

The regular meeting resumed at 9:12 P.M.

Notes: The agenda was amended on December 4, 2009 by adding the items 09-324 and 09-325. Items 09-324 and 09-325 were taken up earlier on the agenda.

09-324 Correspondence from John P. Mainville, Finance Director, regarding Annual Audit Transfers & CIP Carryover.

09-325 MOTION to award the bid for the telephone system at the police station to American Tele-Connect at a cost of \$18,300.00.

VOTED to seal the minutes of executive session, noting one vote was taken.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

09-323 Correspondence from Michael C. Wood, Town Manager, regarding the appointment of a Director of Public Works & Engineering Services.

VOTED to ratify the appointment of Mr. Jeffrey McCormack.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

Michael C. Wood, Town Manager, thanked Councilors Wallace F. Lees

and John M. Karmoyzn, Jr. for their assistance during the search for a Director of Public Works & Engineering Services.

Councilor Margaret L. Dudley, noted for the record that the vote taken in executive session was a unanimous vote to give the Town Manager a two percent pay raise.

12. VOTED to adjourn at 9:15 P.M.

Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns, Councilors Wallace F. Lees, Robert A. Bishop, Margaret L. Dudley, Kevin D. Heitke, John M. Karmozyn Jr. and Norman C. Mainville.

Louise R. Phaneuf, Town Clerk